

Bath **Studio**

QUESTIONNAIRE AND APPLICATION FORMS

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Please print off the correct forms, complete them, Fax a copy to us, and send the original to us in the post

**Bath Studio
Tongaat
Beechen Cliff Road
Bath BA2 4QR
United Kingdom**

Tel. & Fax +44 (0) 1225 443320

Family Name _____

First Name(s) _____

Date of Birth _____ Occupation _____

Where have you learnt English, and for how long ?

Have you taken any examinations in English ? If yes, please tell us which ones :

What do you think is your level of English ?

Advanced

Intermediate

Elementary

Why do you want to learn English ? _____

In what situations do you want to use English ?

Indicate which are important to you :

In your private life :

To socialize with friends

To talk to friends on the phone

To write letters to friends

To read books / newspapers

To travel

To live in an English speaking country

At university / college :

To read books / articles about your subject

To take part in seminars / discussions

To write essays

At work :

To negotiate with clients

To write business letters

To make business phone calls

To take part in meetings

To socialize with Clients

To read technical reports

To write technical reports

Where :

In my home country

Abroad

Other ? Please Explain : _____

/.....continued over

What are your main interests ? _____

Please tick which of the following also interest you :

Active Sports	Gentler Sports	Spectator Sports	Culture
<input type="checkbox"/> watersliding	<input type="checkbox"/> snooker & billiards	<input type="checkbox"/> powerboat racing	<input type="checkbox"/> historic houses
<input type="checkbox"/> swimming	<input type="checkbox"/> country walks	<input type="checkbox"/> motor racing	<input type="checkbox"/> industrial heritage
<input type="checkbox"/> badminton	<input type="checkbox"/> family cricket	<input type="checkbox"/> horse racing	<input type="checkbox"/> historic cities
<input type="checkbox"/> ice-skating	<input type="checkbox"/> table tennis	<input type="checkbox"/> motor cross	<input type="checkbox"/> photography
<input type="checkbox"/> hill walking	<input type="checkbox"/> pitch & put	<input type="checkbox"/> athletics	<input type="checkbox"/> sketching & painting
<input type="checkbox"/> bicycling	<input type="checkbox"/> pool	<input type="checkbox"/> cricket	<input type="checkbox"/> fireworks
<input type="checkbox"/> rounders		<input type="checkbox"/> rugby	<input type="checkbox"/> live theatre
<input type="checkbox"/> football	Music		<input type="checkbox"/> cinema
<input type="checkbox"/> riding	<input type="checkbox"/> Chamber music	Social	<input type="checkbox"/> politics
<input type="checkbox"/> tennis	<input type="checkbox"/> Classical music	<input type="checkbox"/> shopping	<input type="checkbox"/> finance
<input type="checkbox"/> golf	<input type="checkbox"/> Jazz	<input type="checkbox"/> fruit picking	<input type="checkbox"/> business
<input type="checkbox"/> gym	<input type="checkbox"/> Rock music	<input type="checkbox"/> board games	<input type="checkbox"/> literature
	<input type="checkbox"/> Disco	<input type="checkbox"/> cream teas	<input type="checkbox"/> museums
		<input type="checkbox"/> dancing	<input type="checkbox"/> galleries
		<input type="checkbox"/> pub visits	<input type="checkbox"/> crafts

Please write something about yourself for us (we would like to know about your family, your interests and hobbies, your job, etc.) Please continue on a separate sheet if you would like to:

Signature _____

Date _____

For Adult Clients of Bath Studio, booking individually (please write in CAPITAL LETTERS)

Family Name _____

First Name(s) _____

Male Female

Nationality _____

First Language _____

Date of Birth (day/month/year) _____

Address _____

Telephone number at home _____

Telephone / FAX number at work _____

Occupation _____

Where did you hear about Bath Studio ?

Medical :

Do you suffer from any serious illness or disability,
physical or psychological ?

Yes No If Yes, please give details :

Emergency contact during your stay

(telephone / FAX with code): _____

Course Choice :

Which one of Bath Studio's courses would you like ?

Daytime Homestay
Homestay (B&B) Total Immersion

Are you coming to lessons by yourself for one-to-one
tuition only , or with others for tuition in a group ?

By myself With.....others

How many hours of tuition per week would you like ?

10 15 20 25

Accommodation :

(Residential Courses only)

If we are arranging your accommodation in an English
home, please confirm the following:-

Are you coming with a partner? Yes No

Do you (or your partner, if coming) smoke ?

Yes No

Do you have any special requirements ?
(e.g. diet/allergies, etc.)

Yes No

If Yes, please give details

I have read and understood the Bath Studio Booking Conditions overleaf and accept them.

Please book me on a course/study-holiday with you from _____ to _____
(Please give arrival and departure dates)

*I enclose my deposit. I understand that you will return my deposit if you cannot give me a place, or, less administrative charges, if I cancel more than 8
weeks before the course begins. (*See overleaf for rates. Delete only if you await our priced proposal or are sending your deposit by Bank Transfer)

I also enclose/have sent my .

Bath Studio Questionnaire

Signature _____ Date _____

BATH STUDIO, Tongaat, Beechen Cliff Road, Bath BA2 4QR, United Kingdom

Tel & FAX : + 44 (0) 1225 443320
E-mail : english@bathstudio.com

BATH STUDIO BOOKING CONDITIONS

Unless otherwise agreed to by Bath Studio in writing, the following terms and conditions apply to your contracts with Bath Studio and with host families for **Private Courses** :-

PAYMENT

Payment for all courses of any length, and for all arranged accommodation with host families must be received by Bath Studio before the course begins. Please note that you will not be allowed to start your course, nor will be given access to arranged accommodation unless FULL PAYMENT has first been received.

Payments for courses and for arranged accommodation should be made :-

either by £ STERLING BANK DRAFT or EURO Bank DRAFT drawn on a BRITISH BANK, made payable to BATH STUDIO, and sent direct to the school.

or, by arrangement only, by Bank Transfer when you will be responsible for paying all bank charges.

or, for Daytime Courses only, in £ STERLING or EURO Cash at the school.

All payments we receive will be refunded if we are unable to give you a place. If you cancel more than eight weeks before the course begins your payments will be refunded less an administration charge. Deposits will be retained by Bath Studio in full in all other events. We will refund all other fees in cases of cancellation notified in writing and received at least 4 weeks before the course begins. In all other cases of cancellation, e.g. non arrival, late arrival, illness, accident, early departure, etc., only accommodation fees will be refunded, less one week's notice.

Supplementary (as opposed to pre-booked) 1 to 1 Tuition, if required, can be arranged and paid for in advance here at the school.

GENERAL CONDITIONS

- 1) In taking payment for arranged board and/or accommodation, Bath Studio acts solely as an agency - an intermediary between the Client and the host family - remunerated by part of the Deposit, to cover the cost of administration. The host family and Client are together the sole parties to the contract for the board and/or accommodation. Any moneys for this paid to us are held temporarily by us in our capacity as fund holder on the Client's behalf until such time as these funds are paid to the host family. Bath Studio carefully checks out host families for suitability, and will endeavour to defend their Client's interest in any dispute.
- 2) Under no circumstances will Bath Studio be held responsible for any injury or damage to a Client, or for any damage to a Client's property, arising out his/her stay either with a host family or in accommodation elsewhere. Clients are advised to obtain comprehensive insurance before leaving their home countries.
- 3) Bath Studio reserves the right to adjust prices without notice, but this will not affect bookings already accepted.
- 4) Bath Studio and host families reserve the right to dismiss, without recompense or refund, any Client found to be unreasonably disruptive, or in the event of any serious offense by the Client, especially one involving the police.
- 5) Bath Studio and host families reserve the right not to accept a Client suffering from any mental or physical disability which has not been disclosed on the Registration Form.
- 6) This Contract is subject to the exclusive jurisdiction of the English courts and to the law of England.

HOW TO BOOK

To secure a place on a course, and in arranged accommodation with a host family, please book at least one month in advance.

Select your course

Discuss any queries you have with us

Complete the Registration Form and Questionnaire

Arrange to pay your Deposit (see rates below)

Send the Registration Form, Questionnaire and Deposit payment to us at the school

If selecting a Total Immersion Study-Holiday, please send your Deposit after you have received our priced proposal.

Upon receipt of all of your party's forms and Deposits, Bath Studio will choose your host family in liaison with you, and confirm your booking in writing, unless unable to give you a place on your selected course. If we are unable to quickly find you an alternative course place to your satisfaction, then we will return your Deposit to you.

With confirmation of your booking, Bath Studio will send you a receipt for your Deposit, and an Invoice for the Balance of fees due. **PAYMENT OF THE BALANCE SHOULD BE SENT TO ARRIVE NOT LESS THAN 4 WEEKS BEFORE YOUR COURSE BEGINS.**

If booking less than 4 weeks before the course start date, Bath Studio will require full fees for the course and any accommodation to be arranged, together with the Registration Form and Questionnaire, before confirming your booking.

DEPOSIT RATES

(at 16/08/02 - please check before booking):

Daytime , Weekend Breaks,

& Summer School : £50 (EURO 85);

Homestay, Homestay B&B,

& Total Immersion : £150 (EURO 250)

For Adult Clients of Bath Studio, booking individually or as a couple (please write in CAPITAL LETTERS)

Family Name(s) _____

First Name(s) _____

Male Female

Male Female

Nationality(ies) _____

First Language(s) _____

Date(s) of Birth (day/month/year) _____

Address _____

Telephone number at home _____

Telephone / FAX number at work _____

Occupation(s) _____

Where did you hear about Bath Studio ?

Medical :

Do you (or either of you) suffer from any serious illness or disability, physical or psychological ?

Yes No

If Yes, please give details :

Emergency contact during your stay

(telephone / FAX with code): _____

Accommodation :

We will be arranging your accommodation in an English home. Couples will be accommodated in a double bedroom with a double bed or twin beds. Please confirm the following:-

Do you smoke ? Yes No

Do you have any special requirements ?

(e.g. diet/allergies, etc.) Yes No

If Yes, please give details

Applications through your school :

If your application form and payment is being sent to us by your language school, please give the name of the school here :-

I have read and understood the Bath Studio Booking Conditions overleaf and accept them.

Please book me (us) on a Weekend Break with you commencing Friday (please give start date)

I enclose payment in full. I understand that you will return my payment if you cannot give me a place, or, less administrative charges, if I cancel more than 4 weeks before the Weekend Break begins. (*See overleaf for rates. Delete only if your language school is sending us payment on your behalf)

Signature _____ Date _____

BATH STUDIO BOOKING CONDITIONS

Unless otherwise agreed to by Bath Studio in writing, the following terms and conditions apply to your contract with Bath Studio and with host families for your Bath Studio **Weekend Break** :-

PAYMENT

Payment for all weekend breaks and for all arranged accommodation with host families must be received by Bath Studio before your weekend break starts. Please note that you will not be allowed to start your weekend break, nor will be given access to arranged accommodation unless FULL PAYMENT has first been received.

Payments for weekend breaks should be made :-

either by £ STERLING BANK DRAFT drawn on a BRITISH BANK, made payable to BATH STUDIO, and sent direct to us;

or, if received by us not less than 10 days before your start with us, by £ STERLING CHEQUE, drawn on a BRITISH BANK, made payable to BATH STUDIO, and sent directly to us;

or, by arrangement only, by Bank Transfer when you will be responsible for paying all bank charges;

or, by arrangement only, and not less than 10 days before your start with us in £ STERLING Cash paid directly into our account at a branch of our bank (details supplied on request).

£ Sterling cheques, drawn by a recognised English language school, will be accepted if received 10 days before you arrive, and with clear indication on the reverse as to whom the cheque is paid for.

All payments we receive will be refunded if we are unable to give you a place. If you cancel more than four weeks before the weekend break begins your payments will be refunded less an administration charge. Payments will be retained by Bath Studio in full in all other events.

GENERAL CONDITIONS

- 1) In taking payment for arranged board and/or accommodation, Bath Studio acts solely as an agency - an intermediary between the Client and the host family - remunerated by part of the payment to cover the cost of administration. The host family and Client are together the sole parties to the contract for the board and/or accommodation. Any moneys for this paid to us are held temporarily by us in our capacity as fund holder on the Client's behalf until such time as these funds are paid to the host family. Bath Studio carefully checks out host families for suitability, and will endeavour to defend their Client's interest in any dispute.
- 2) Under no circumstances will Bath Studio be held responsible for any injury or damage to a Client, or for any damage to a Client's property, arising out his/her stay either with a host family or in accommodation elsewhere. Clients are advised to obtain comprehensive insurance before leaving their home countries.
- 3) Bath Studio reserves the right to adjust prices without notice, but this will not affect bookings already accepted.
- 4) Bath Studio and host families reserve the right to dismiss, without recompense or refund, any Client found to be unreasonably disruptive, or in the event of any serious offense by the Client, especially one involving the police.
- 5) Bath Studio and host families reserve the right not to accept a Client suffering from any mental or physical disability which has not been disclosed on the Registration Form.
- 6) This Contract is subject to the exclusive jurisdiction of the English courts and to the law of England.

HOW TO BOOK

To secure a place on a course, and in arranged accommodation with a host family, please try and book at least one month in advance. Please note that we require your fully completed Application Form and payment in full before we are able to confirm your place.

- Please first check availability & discuss any queries you have with us
- Complete the Application Form
- Arrange your payment (see rates below)
- Send the Application Form and payment to us at the school. Alternatively, if arrangements have been made for your school to make a booking on your behalf, hand your Application and payment to your school's social organiser.

Upon our receipt of your Application Form and payment, Bath Studio will choose your host family, and confirm your booking in writing, unless unable to give you a place. If we are unable to place you we will return your payment to you directly, unless your payment on your behalf was received from your language school, in which case payment will be returned to them.

RATES

as at 26/09/01 - please check current rates before paying

Individuals : £ 125
Couples : £ 220